

# KITCHEN STEPS, PRODUCTS AND TOOLS



1) SOS /  
Brillo Pads

2) Ajax

3) Stainless  
Steel

4) Red Juice

5) Blue Juice

6) Pine or  
Lemon

7) Cup

8) Pink  
Sponge

9) Spatula

10) Red  
Toothbrush

## KITCHENS


**Do ALL of the following before you begin cleaning**

1) Remove knobs, grates, dripping pans and plates from the stove, place them in the black tray and spray them down with product (they will be washed later in the same tray, NOT in the sink). Spray down all other items with the correct product that need to soak (for example microwave, stove, toaster oven, backsplash etc). Check the tops of cabinets for grease and spray the tops if needed. **REMEMBER, letting things soak for a while makes cleaning easier and cleaning time shorter.**

2) Put any rugs outside the kitchen, open and face up. Do NOT fold them or throw them down. Be sure they are lying flat.

3) Move “FORWARD” any larger things such as a garbage can, chairs etc. (do NOT move or put them in another place because, most likely, you will forget its original location). This is done so once the vacuuming and mopping are completed, these items could easily be returned right back where they were.

4) Get your buckets ready. Fill your bucket halfway with hot/warm water. Your manager will let you know if you will be mixing a product with the water. If so, add a splash of the product. If no product is to be used, you will just be using water (“DAMP”) and just have the bucket with hot/warm water.

5) Using your red duster,  remove cobwebs. When you have completed the removal of webs, place your red duster aside, out of your way.

6) Clean all ceiling fans, lights, high hats, vents etc. in the ceiling. Everything in the ceiling gets cleaned.

**NOW YOU'RE READY TO CLEAN One section at a time (CLEAN THE TOP, THEN DO THE MIDDLE, THEN THE BOTTOM)**

A) Start cleaning on the right side of the sink. The whole section on the right gets cleaned first. Always complete one section at a time. Everything to the left of the sink/counter and the sink will be cleaned later. DO NOT CLEAN THE SINK UNTIL LATER!

- Example, if the wall to the right of the sink has upper and lower cabinets, open shelving, backsplash with a counter and things on that counter, you will 1<sup>st</sup>. clean all the upper cabinets, 2<sup>nd</sup>. Clean all the open shelving, 3<sup>rd</sup>. clean the back splash, 4<sup>th</sup>. clean any items on the counter, 5<sup>th</sup>. Clean the counter and replace all cleaned items back “organized”, 6<sup>th</sup>. clean the lower cabinets and 7<sup>th</sup>. clean the toe kick thoroughly.

B) Go to the next wall to your right and clean everything top, middle then bottom.

- **ENGLISH:** Example, if the wall has a pantry door, a counter, backsplash, counter with things on it and lower cabinets, you will 1<sup>st</sup>. clean the trim above and around the pantry door, 2<sup>nd</sup>. clean the exterior of the pantry door, 3<sup>rd</sup>. clean the back splash, 4<sup>th</sup>. clean any items on the counter, 5<sup>th</sup>. clean the counter and replace all cleaned items back “organized”, 6<sup>th</sup>. clean the lower cabinets and 7<sup>th</sup>. clean the toe-kick.

C) Go to the next wall to your right and clean everything top, middle then bottom.

- Example, if that wall has upper cabinets, a microwave over a stove and an oven, 1<sup>st</sup>. clean the upper cabinets, 2<sup>nd</sup>. clean the microwave (this will be very easy because it has been sitting with product) 3<sup>rd</sup>. clean under the microwave, 4<sup>th</sup>. clean the backsplash, 5<sup>th</sup>.

clean the stove top (this will be very easy because it has been sitting with product), 6<sup>th</sup>. clean the exterior and sides of the oven and 7<sup>th</sup>. clean any bottom trim/toe kick to the oven wall.

D) If there is another wall to your right before the one with the sink, clean everything top, middle then bottom.

E) Once you've returned to the wall with the sink on it clean everything, top, middle and bottom **NOT THE SINK**. Clean the island/table and chairs if the kitchen has them.

- Example, if that wall has a window, sink, lower cabinets, counter and a dishwasher; you'll 1<sup>st</sup>. clean the window trim, 2<sup>nd</sup>. clean the backsplash, 3<sup>rd</sup>. clean the items on the counter, 4<sup>th</sup>. clean the counter (**NOT THE SINK YET**) and replace all cleaned items back "organized", 5<sup>th</sup>. clean the lower cabinets, 6<sup>th</sup>. clean the dishwasher, 7<sup>th</sup>. clean the toe-kicks and 8<sup>th</sup>. clean the island/table and chairs if the kitchen has them.

#### YOU ARE ALMOST DONE

F) Now return to all the stainless steel appliances and polish them. Check and touch up all things or areas you cleaned to be sure it all looks perfect.

G) After the vacuuming and ALL the mopping is complete, you will then clean the sink. Remember to wipe up any splashed water and put all large items back in their original spots and place carpets/rugs back to their original location.